

**QUALITY ATTENDANCE STUDENT ACTIVITIES AND
FINAL EXEMPTION PROGRAM REQUIREMENTS**

The goal of these activities (in the place of attending school for final exempt students) is for each student to explore college or career opportunities and investigate any future educational opportunities after high school. Students must document hours of participation for every class they have a final exemption in order to continue to take advantage of the final exemption during future semesters.

Students earning quality attendance and thus an exemption from finals must either attend class and not take the final or provide documentation of career exploration to remain exempt from the final. This documentation is due to your Eagle Time teacher or other appointed advisor if you don't have an ET teacher by January 15. Parents play a key role in this process, as they must approve the student's hours.

Note: All activities must be documented by the student with the website/book and proper documentation listed, or if the student chooses off-campus activities the supervising adult's contact information, organization name, and phone number, and email address listed.

Important: Parents can serve as the "activity sponsor" if the student accompanies the parent to work for job shadowing, or owns a place of business. However, for every activity a student engages in outside of school or home parents must approve the activity.

Also, please note...students can perform any combination of activities from the two types of activities listed. For instance... a student who is "Final Exempt" for 4 class periods could elect to investigate 2 careers (with documentation), perform one hour of community service (with proper documentation & parent approval), and use one work hour from a job providing the student is currently employed - with parent approval. Or a student who is "final exempt" in all seven classes could choose to investigate 7 careers (with documentation) on the Internet, or take a combination of 3 Internet surveys related to career interest and investigate 4 colleges on the Internet, assuming proper documentation is complied by the student etc... Any combination will suffice. JHS or FTC guidance books or documents can also be utilized by the students.

Students may use any combination of the activities listed to accumulate the needed hours for being exempt from finals, or request approval for additional activities not found on the list with his/her grade level principal.

NOTE - Although it is preferred the hours of activities be obtained the day of the final, it is understood that in some instances a job shadowing activity, community service activity, etc...cannot be scheduled at the exact time of the final or on days of final days. Therefore, activities have to be documented the week of finals or within one week following finals.

The three categories of **APPROVED** activities are:

- 1) CAREER INTEREST SURVEYS, SCHOOL SURVEYS, TEST PREP, OR CAREER EXPLORATION (Can be done at school or home with Internet access)
- 2) COMMUNITY SERVICE, INTERNSHIPS, WORK RELATED ACTIVITIES, COLLEGE VISITS OR CAREER EXPLORATION (**Parental approval and supervision required**)
- 3) Students can opt to stay in their class and work quietly and study for finals in other classes.

Note: Students who are at school between required finals and cannot leave because of transportation reasons can work on Internet research activities but must be in their class or in an assigned area as determined by the principals.

QUALITY ATTENDANCE ACCOUNTABILITY REPORT FOR STUDENTS

Note: This report is due to the student's Eagle Time Advisor by January 15 for first semester Quality Attendance final exempt classes, and by the last day of attendance school for the second semester. FTC students who do not have an ET Advisor will submit their form to their JHS counselor, FTC Guidance office, and/or Junior or Senior Principal.

Student: _____ Date: _____

Grade Level: _____ Eagle Time Advisor or Principal: _____

*Parent Approval Required if the student is using activities away from school such as community service, internships, work-related activities, college visits, or career exploration activities off campus.

Parent Signature Date

Note: Parents assume responsibility for the student away from school including transportation and supervision.

1st Hour _____ Teacher _____ Exempt: Y / N

2nd Hour _____ Teacher _____ Exempt: Y / N

3rd Hour _____ Teacher _____ Exempt: Y / N

4th Hour _____ Teacher _____ Exempt: Y / N

5th Hour _____ Teacher _____ Exempt: Y / N

6th Hour _____ Teacher _____ Exempt: Y / N

7th Hour _____ Teacher _____ Exempt: Y / N

Number of Final Exempt Classes _____

Total Number of Activities performed (and/or hours) from list _____

***Reminder:** Failure to provide adequate and timely documentation will disqualify the student for QA for the next semester. Senior students, part-time students, and FTC student who do not have an ET advisor will work with an assigned advisor.

APPROVED ACTIVITIES FOR STUDENTS

1. CAREER INTEREST SURVEYS, SCHOOL SURVEYS, TEST PREP, COLLEGE OR CAREER EXPLORATION (at the library or on the Internet) Each class that is final exempt must have a brief career exploration activity, survey, etc... with a 100 word or less explanation of the activity.

DISCLAIMER OF ENDORSEMENT: The web sites listed (below) are for the user's convenience only. The JHS Guidance Department does not endorse any of these sites and cautions students and parents to be aware that any personal information submitted over the Internet has no guarantee of privacy. Please read each web site's privacy statement before submitting any personal information (including your email address).

www.joplineagles.org

Joplin High School Guidance Department - investigation
JHS Educational and Career Planning Guide – begin choosing courses for next semester with a documented explanation of why the student chose the courses.
JHS Scholarship List (seniors only) – apply for scholarships...*Note:* Some scholarships can take more than one hour to apply for...therefore the scholarship can serve as 2-3 class periods with proper documentation.

www.missouriconnections.org/ -- Missouri Connections

www.actstudent.org -- ACT dates / Online registration, Financial aid need estimator

www.mappingyourfuture.org -- Educational planning

www.petersons.com -- Test prep / admissions essays, Summer opportunities

www.collegeboard.com -- SAT dates / Online registration

www.testprepreview.com -- Free practice tests for ACT, Compass, and GED

www.eligibilitycenter.org -- NCAA Intercollegiate athletics

www.fastweb.com -- Free college search/free scholarship search

www.scholarships.com -- Free scholarship search

www.college-scholarships.com --Free scholarship search plus other financial aid info and college searches, etc.

www.SchoolSoup.com -- Free Scholarship search, Info on colleges, careers, and financial aid

www.fafsa.ed.gov -- Free Application for Federal Student Aid

www.dhe.mo.gov -- Missouri Department of Higher Education, financial assistance

www.studentaid.ed.gov -- Federal student aid homepage

www.ed.gov/finaid.html -- US Department Of Education on student financial aid

www.salliemae.com -- Loans for college

www.xap.com -- College selection / apply online

www.anycollege.com -- College and university search and information center

www.collegesearch.com -- College and scholarship search, financial aid information, test prep

www.collegeprofiles.com -- College search by location, cost, and academic majors

www.collegenet.com -- College applications

www.campustours.com -- Virtual tours

www.careerbuilder.com -- Find jobs nationwide, Post resumes

www.cdis.missouri.edu -- Correspondence courses

www.goucher.edu/x39709.xml#arts -- Goucher College Career Exploration sites

Crowder College

www.crowder.edu

Missouri Southern State University

www.mssu.edu

Missouri State University (Springfield)

www.missouristate.edu

Pittsburg State University

www.pittstate.edu

University of Arkansas

www.uark.edu

University of Missouri

Columbia

www.missouri.edu

Kansas City

www.umkc.edu

Missouri University of Science and Technology (formerly University of Missouri – Rolla

www.mst.edu

DOCUMENTATION OF ACTIVITY

1. CAREER INTEREST SURVEYS, SCHOOL SURVEYS, TEST PREP, COLLEGE OR CAREER EXPLORATION (at the library or on the Internet)

Each class that is final exempt must have a brief career exploration activity, survey, etc... with a minimum of a 100-word explanation per activity (per class). **Students are encouraged to review any or all activities associated with career exploration and investigate as many careers as possible as part of their research.**

Note: Applying for a scholarship for seniors, participating in test preps for an grade lave, or apply for financial aid for seniors can count for up to two class periods with a document explanation

Student Signature _____ Date _____

Reminder: Failure to provide adequate and timely documentation will disqualify the student for QA for the next semester. Senior students, part-time students, and FTC student who do not have an ET advisor will work with an assigned advisor.

Total Number of Career Interest Surveys, School Surveys, Test Prep, College or Career Exploration activity/hours _____

APPROVED ACTIVITIES FOR STUDENTS

2. COMMUNITY SERVICE, INTERNSHIPS, WORK RELATED ACTIVITIES, COLLEGE VISITS, OR CAREER EXPLORATION ACTIVITIES

Community service, work related, internships, or applying for job type activities must be done during finals week or the week after final finals week. Students are not required to perform activities from this optional list, and parent approval must be obtained in all community service, work related, or career exploration activities outside of school. It will be the parent’s responsibility to supervise these activities if the student chooses to use these activities for “finals exemption.” Students may not miss school to engage in these activities.

45 minutes of documented (per exempt class period) of community service, work, job shadow, internship hours, service learning activities, or career fair/exploration activities will count for students who are final exempt. Each activity must have the person’s name that is responsible, time of activities and date, a brief explanation of the activity.

Examples of approved activities-

- **Joplin Schools Volunteer Projects** – under direction of Dale Patterson (Joplin School District & parent approval required. Details will be shared when they become available.)
- **Community Service activities** – volunteering for business or non-profit organization
Example – church, a shelter, etc...parents must approve of the activity. **Parent approval required.**
- **Service Learning Projects** - **Parent approval required.**
- **Job Shadowing** – Students can arrange for job shadowing opportunities on their own. If we obtain a list of participating businesses for publication in the Joplin area before finals, we will share with the students. **Parent approval required.**
- **Internship activities** - **Parent approval required.**
- **Career Fair attendance** - **Parent approval required.**
- **Work or work related activities associated with a job.** If a student has a job, he/she can count documented work hours with the place of business, supervisor and hours of work documented. **Parent approval required.**
- **Applying for job or internship with a company or organization.** **Parent approval required.**
- **College, Community College, Trade School visits.** **Parent approval required.**
Note: MSSU will offer tours on Dec. 19th (10:00 am & 1:30 pm) and Dec. 20th (9:30 am & 3:30 pm – Location to be announced)

Note: A student could spend up to 5 or more hours in any or all of these activities if a student are exempt for all finals. Or combine the activities listed above with other activities listed from the other category to earn the number of needed hours/activities to replace final exempt hours.

DOCUMENTATION OF ACTIVITY

2. COMMUNITY SERVICE, INTERNSHIPS, WORK RELATED ACTIVITIES, COLLEGE VISITS, OR CAREER EXPLORATION ACTIVITIES (It is required for students to explain hours for each or all activities combined and list the place of business, contact person with phone number, etc...associated with each separate activity, please use page 2 of this document.)

Parent Approval Signature _____

(EXPLAIN)

Total Number of Hours Community Service, Internships, or Job Related Activities you are reporting: _____